



**TABLE OF CONTENTS:**

**Contents**

POLICY INFORMATION ..... 1

RESPONSIBLE OFFICE ..... 1

SCOPE ..... 1

A. PURPOSE ..... 3

B. POLICY STATEMENT ..... 3

C. AUTHORITY ..... 3

D. DEFINITIONS ..... 10 58Lspan/R

## **A. PURPOSE**

In accordance with requirements of the Higher Education Act, The Culinary Institute of America's (CIA) Missing Student Notification Policy establishes a formal notification process in the event that a Student is determined to be Missing.

## **B. POLICY STATEMENT**

In compliance with the Federal Higher Education Opportunity Act, The Culinary Institute of America (CIA) has established a Missing Student Notification policy in the event that a student who resides in on campus housing is determined to be missing. The CIA will initiate the Missing Student Notification process no later than twenty-four (24) hours after a Student residing in on campus housing has been determined to be Missing.

## **C. AUTHORITY**

Higher Education Opportunity Act of 2008, 20 U.S. Code, Subchapter IV, Part G, Section § ~~1092~~(j)

## **D. DEFINITIONS**

: An individual who is registered in a credit or degree program at the CIA and resides in an on campus ~~to~~

registered in the Residence Life system is confidential and only accessible by a limited number of authorized CIA officials.

2. If an

4.

Within 24 hours of officially determining that a Student is M

